

STAR JOINT COMMITTEE

18 SEPTEMBER 2019

PRESENT

Councillors Brett (Rochdale Council), Ross (Trafford), Ryan (Tameside) and McGee (Stockport Council)

In attendance

Lorraine Cox	Director of STAR Procurement
Graeme Bentley	Deputy Director of Finance, Trafford Council
Candice Manifold	Solicitor, Commercial and Corporate
Elizabeth McKenna	Assistant Director STAR Procurement
Caroline Myers	Trainee Solicitor, Trafford Council
Tom Wilkinson	Assistant Director of Finance, Tameside Council
David Wilcock	Assistant Director Legal, Governance and Workforce, Rochdale Council
Fabiola Fuschi	Governance Officer, Trafford Council

1. ATTENDANCES

Apologies for absence were received from Councillor Ali. Councillor Brett attended the meeting as a substitute.

2. MINUTES

RESOLVED that the minutes of the STAR Joint Committee meeting held on 19th June 2019 be approved as a correct record.

3. DECLARATIONS OF INTEREST

There were no declarations of interest received.

4. URGENT BUSINESS (IF ANY)

There were no items of urgent business received.

5. 5 STAR 2019/20 QUARTER 1 PROGRESS REPORT

The Committee considered a progress report of the Assistant Director STAR Procurement on Quarter 1 performance measures for 2019/20. The report outlined that the figure for ratified savings was just short of the Q1 target. However, officers were confident that the target would be reached at the second quarter. With regard to Social Value, although this measure was not on target this quarter, officers reported an increase in the use of Social Value Portal which, together with training with Partners, would lead to a better performance on Quarter 2. Officers highlighted that this was the first year that Social Value TOMs (Themes, Outputs and Measures) were included in the performance report; a presentation on Local

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Spend and Social Value was one of the items of today's agenda. Officers went on to illustrate the other measures and related performance.

Members sought clarification on the return on investment. Officers explained that they would consider what had been delivered in the past five years and share it with the Joint Committee as part of 5 STAR Reporting in Quarter 3.

RESOLVED –

1. That the content of the Quarter 1 performance report for 2019/20 be noted;
2. That it be agreed that individual partner target for savings be at least two times return on investment.

6. QUALITY MANAGEMENT SYSTEM POLICY STATEMENT UPDATE

The Committee gave consideration to a progress report of the Assistant Director STAR Procurement which informed of the Quality Management System for the organisation. Officers explained that the STAR Quality Policy Statement had been updated to reflect Tameside Council joining STAR Procurement and the change in the Joint Committee membership.

RESOLVED –

1. That the content of the report be noted;
2. That the STAR Procurement Quality Policy Statement be endorsed.

7. DATE AND TIME OF NEXT MEETING

The Committee noted that the next meeting would take place on Wednesday 17th December 2019 at Rochdale Town Hall.

8. EXCLUSION RESOLUTION

RESOLVED that the public be excluded from this meeting during consideration of the remaining items on the agenda, because of the likelihood of disclosure of "exempt information" which falls within category three the Local Government Act 1972, Schedule 12A, as amended by The Local Government (Access to Information) (Variation) Order 2006, and specified on the agenda item or report relating to each such item respectively.

9. STAR PERMANENT STAFF STRUCTURE

The Committee considered a report of the Director of STAR Procurement which provided an overview of the current interim structure and proposed a new permanent structure with related business case and costing.

RESOLVED -

1. That the content of the report be noted;
2. That the new structure be approved and implemented during 2019/20.

10. LOCAL SPEND AND SOCIAL VALUE UPDATE

The Director of STAR Procurement delivered a presentation on Local Spend Data 2018/19 and Social Value Portal Update 2019. Members sought and received clarification on some of the contents of the presentation.

RESOLVED –

1. That the content of the presentation be noted;
2. That a press release takes place on statistics and Local Spend.

The meeting commenced at 2.00 p.m. and finished at 2.54 p.m.